

**COUNTY OF LOS ANGELES – DEPARTMENT OF MENTAL HEALTH
EMERGENCY OUTREACH BUREAU
COUNTYWIDE RESOURCE MANAGEMENT**

TRANSFER OPPORTUNITY

MENTAL HEALTH COUNSELOR RN

Primary Work Location: Revenue Management Division (Service Area 4)

General Relief (GR) is a County-funded program administered through the Department of Public Social Services (DPSS) that provides cash assistance to adults without other means of support who currently do not qualify for other governmental benefit programs. Cash provided by the GR program is not sufficient as a sole source of income and is intended to be temporary. While the GR program was designed as a means of temporary assistance, there are a number of GR recipients who remain in the program for much longer than originally intended. Additionally, although many GR recipients are in need of medical and mental health services, this program does not pay for these services.

- In order to reduce the number of people staying on GR for extended periods and make accessible the medical and mental health services they need, DPSS has implemented programs to help GR recipients obtain Supplemental Security Income (SSI)/Medi-Cal benefits. SSI provides cash assistance sufficient to minimally support an individual, and Medi-Cal is California's Medicaid program that provides payment for the medical and mental health treatment of beneficiaries. The DPSS "GR SSI and Medi-Cal Advocacy Program" (GR SSIMAP) and the "GR-to-SSI Program" help GR recipients apply for SSI and will be targeted for this project. The mission of this program is to obtain sufficient relevant health information to support obtaining approval of SSI applications. There are approximately 1,700 GR clients currently receiving services from DMH. The **Mental Health Counselor RN** will work with Countywide Resource Management and Revenue Management Division to perform the following functions:
 - Review Departmental databases to determine if GR participants have a history of service utilization within DMH.
 - Review Departmental mental health records to determine if there is adequate documentation to verify and/or support the disability claim.
 - Facilitate the strengthening of mental health documentation needed to verify and/or support disability claims.
 - Provide a point of contact for DPSS staff for acquisition of Departmental records.
 - Identify and facilitate copying of applicable sections of mental health records for inclusion in SSI applications.
 - When necessary, provide medical summaries of the mental health conditions of applicants to strengthen SSI applications.
 - Meet weekly with project staff from DPSS, the Department of Health Services and the Los Angeles Sheriff Department to coordinate the activities of the project and identify and resolve any issues or problems.

DESIRABLE QUALIFICATIONS:

- Clinical experience in working with clients who have multiple diagnoses, including severe and persistent mental illness, substance abuse, homelessness, and/or incarceration.
- Experience in working on a multidisciplinary team..
- Adaptable and flexible.
- Nurses preferring administrative responsibilities.
- Knowledge and experience with benefits establishment.
- Skill in tracking, multi-tasking, and prioritizing under pressure.
- Access to reliable personal transportation.
- Organized and proficient in Microsoft Word and Excel *preferred*.

Interested individuals holding title to the above position are encouraged to FAX their résumé, last two (2) Performance Evaluations and last two (2) years of master time records to by **April 30, 2010** to:

**Jacqueline Yu, LCSW
Mental Health Clinical Program Head
Countywide Resource Management
1925 Daly Street, 2nd Floor
Los Angeles, CA 90031
FAX: (323) 223-8380 or
(323) 276-3009
jiyu@dmh.lacounty.gov**